

## Student Eligibility requirements

## **Graphic Design Intern**

We are seeking a **creative and motivated** Graphic Design Intern to join our team **remotely**. This role offers the opportunity to contribute to various design projects, enhancing our visual presence across digital and print media. The ideal candidate will have a **strong artistic sense**, **proficiency in design software**, **and the ability to translate marketing strategies into compelling graphics**.

- Must be available to work from 8 PM Manila time for 8 hours from Tuesday to Friday and from 5 PM on Saturday for 5 hours. Days off are Sunday and Monday.
- The work schedule for this position depends on the operational hours in Europe, resulting in varying work timings. However, to ensure proper planning and work-life balance, the schedule will be provided at least one week in advance. This arrangement allows for flexibility and preparation, accommodating the differing time zones and ensuring seamless collaboration with our European counterparts.
- You must have your own laptop or PC, not a tablet or mobile phone, that can connect to the internet. The internet speed must be sufficient to handle online meetings. Additionally, you must have a mobile phone that can install apps like WhatsApp, Viber, and Telegram.
- Proficiency in Canva, knowledge of Adobe Creative Suite (Illustrator, Photoshop, InDesign) is an advantage but not required.
- Currently pursuing a degree in Graphic Design, Visual Arts, or a related field, or an equivalent portfolio of work.
- Strong graphic design, layout, typography, image manipulation, and color correction skills.
- Creative thinker with attention to detail.
- Ability to work independently and meet deadlines.
- Ability to work independently with minimal supervision and meet deadlines.

Tasks to be Done	<ul> <li>Design and update marketing materials such as flyers, banners, and social media graphics that align with brand guidelines.</li> <li>Assist in the conceptualization and implementation of design solutions from concept to completion.</li> <li>Work collaboratively with the marketing team to understand project requirements and deliver innovative design solutions.</li> <li>Manage and prioritize multiple projects within design specifications and budget restrictions.</li> <li>Perform retouching and manipulation of images.</li> <li>Participate in the creative process with new ideas and graphical content.</li> <li>Assist in creating and implementing social media campaigns to align with marketing strategies.</li> <li>Participate in team meetings and brainstorming sessions.</li> </ul>
Other Provisions	<ul> <li>E-Certificate of Completion (to be sent through email)</li> <li>Accomplished Performance Evaluation (to be sent through email)</li> <li>The company can be cited as part of the student's CV for work experience or as a character reference.</li> </ul>
About the Company	We're a company rooted in the UK, with operations extending to the Philippines. Our expertise lies in managing and maintaining properties throughout the Philippine region.